

## Member Development Group

At a meeting of the Member Development Group held on 28th November 2022  
held in the Boardroom, Municipal Building Widnes.

**Present:** Councillors A. Teeling (Chair), J. Bradshaw, B. Gilligan, A. Lowe, and P. Wallace.

**Officers:** K. Mackenzie, S. Riley and A. Scott.

**Apologies for absence:** Councillors V. Begg, I. Bramwell, T. McDermott, M. Ratcliffe, T. Stretch and D. Thompson.

<b>MDG 13</b>	<b>NOTES OF THE LAST MEETING</b>	
	The notes of the last meeting held on 20 July 2022 were approved as a correct record.	
<b>MDG 14</b>	<b>ELECTED MEMBERS IT – WAY FORWARD</b>	
	<p>The Group were informed of the proposed way forward for Members IT. The revised IT package that was suggested would solve the current issues that elected Members were experiencing when using Microsoft Teams and email with existing devices. Office 365 would allow a single web browser to work on either a Samsung or Apple device, similar to a desktop experience. The tablet was more secure device compared to a laptop, and the new device could also link to multiple screens. The iPad would consist of a keyboard for Members ease of use, with stylus and more efficient battery storage. The rollout would be in the New Year onwards, with training offered for all Members during the transition period.</p> <p>This item would be included in the agenda for the next meeting to establish how the rollout had gone in practice, and to consider any new issues arising from the new devices moving forward.</p>	
<b>MDG 15</b>	<b>REVIEW OF CURRENT PERFORMANCE AGAINST TARGETS</b>	
	<p><b>LOD2 – Number of Members with a Member Action Plan (MAP)</b></p> <p>The Number of Members with a MAP to date since the election of May 2022 was 54.</p> <p><b>LOD3 – Percentage of Members attending at least one organised training event in the current financial year.</b></p> <p>Since May 2022, 63% of Members had attended at least one training and development event. The target was 100% for the year 2022-2023.</p>	

<b>MDG 16</b>	<b>LEARNING AND DEVELOPMENT UPDATE</b>	
	<p>Members noted that the <b>new Member Induction Days</b> would be held on 10 and 11 May 2023 following the local election on 4 May 2023. Day 1 would be updated to reflect the new Council structure.</p> <p>Members had attended training sessions on the following:</p> <p><b>Local Government Finance</b> – 2 November 2022</p> <p>Dementia Awareness delivered by <b>Dementia Friends</b> – 22 November 2022</p> <p>Members noted that a training session would be arranged on <b>Race Equality</b>. The training had been made available to all HBC staff, and the offer would be made available to all elected Members in March 2023. Members noted the ideal delivery for this training was via Zoom.</p> <p>Members were reminded that there were a number of <b>eLearning courses</b> on offer for Members via the eLearning portal on the Intranet. If any Member needed assistance they should contact Alison Scott or contact training reception via the following link - <a href="mailto:Trainrec.Trainrec@halton.gov.uk">Trainrec.Trainrec@halton.gov.uk</a></p> <p>Members were reminded of the <b>North West Employers</b> offer available with details on their website <a href="https://nwemployers.org.uk/">https://nwemployers.org.uk/</a> Members could find details of their seminars on offer and LGA workbooks.</p>	
<b>MDG 17</b>	<b>ANY OTHER BUSINESS/MEMBER SUPPORT ISSUES</b>	
	None to report.	
<b>MDG 18</b>	<b>DATE OF THE NEXT MEETING</b>	
	<b>RESOLVED:</b> The next meeting to be held in March 2023.	
	The meeting closed at 6.50pm	